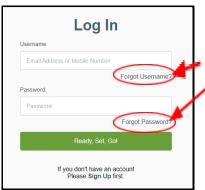
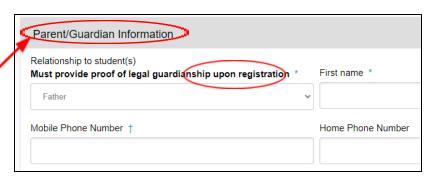
## **Greeley-Evans School District 6 Open Enrollment Application**

The Open Enrollment application allows families to apply to schools that are outside of their boundary. The on-time period is **November 1-Dec 16, 2021**. We recommend using a device other than your phone to complete this application in order to avoid formatting issues.

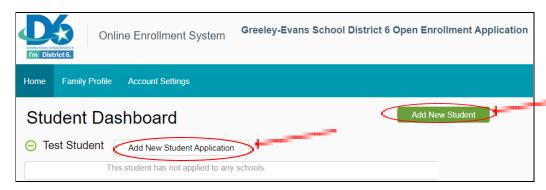


1. Create an account. If this is your first time completing an open enrollment application, you must Sign Up with your email address or phone number as the username. If you already have an



account, please log in. You may reset your password and find your username by selecting the corresponding links.

2. **Provide Info**. Once you log in, you will fill out the required fields marked with an asterisk and select "**Save**". After the guardian(s) have been added to the account, the student information must be included in a similar manner.



- 3. **Add.** The student's name will appear on the Student Dashboard. Select the "**Add New Student**" button if you will be submitting applications for multiple students. Select "**Add New Student Application**" to begin the application.
- 4. **Select Schools**. You may select up to 5 schools. If multiple schools are selected, you will be asked to rank your preferences. The boundary school according to the address included in the application will be marked in grey and will not allow you to apply.





- 5. **Read**. It is important to read all available information provided at the beginning of the application, before answering the following questions.
- 6. **Submit**. Once you have successfully submitted, you will be redirected to the Student Dashboard and you will see the status of the application, "**Submitted**."

